

6/27/22

**MINUTES OF THE REGULAR MEETING
OF THE PARSIPPANY-TROY HILLS LIBRARY BOARD OF TRUSTEES**

I. CALL TO ORDER

President Ellen Waldman called the meeting to order at 7:00pm. The purpose of this meeting is for the Library Board of Trustees to take formal action on library business. Notice of this meeting has appeared in the January 20, 2020 issue of the *Daily Record*. Notice has been posted on Parsippany Library Website, parsippanylibrary.org

II. ROLL CALL

Present: Rosemarie Merola, Fred Preston, Herb Levine, Hait Leuva, Frank Neglia, Sushmita Sharma, Ellen Waldman, Melissa Kuzma,
Excused: Dennis Mulroony, Joseph Weisberg

III. APPROVAL OF AGENDA

MOTION: To approve the agenda made by Fred Preston and seconded by
Rosemarie Merola **All ayes. Motion carried.**

IV. APPROVAL OF THE MINUTES

MOTION: To approve 6/1/22 Minutes of the Library Board of Trustees Meeting made by Fred Preston and seconded by Rosemarie Merola
All Ayes
Roll Call: Rosemarie Merola, Fred Preston, Herb Levine, Hait Leuva, SushmitaSharma, Ellen Waldman
Excused: Joseph Weisberg , Dennis Mulroony

V. PUBLIC HEARING

The meeting was opened to the public at 7:05 PM.

A. Friends of the Library

Rosemarie Merola reported for the Friends.

1. Friends has been able to donate a great amount of money to the library this year due to the many fundraisers they have held.

B. There was a presentation about the Summer Reading Program by Rose Shulman, Children's Department Manager.

Friends was thanked for their funding. The Bubble Machine was the biggest hit for the children.

A new program that the library now has is called Beanstalk Reading Challenge. So far, there are 639 Children and 183 Teens registered. This program is user friendly and the students get badges for reading. The library staff has gone to the schools and met with the students. This was done to encourage them to sign up for the Beanstalk program. Beanstalk also includes earning rewards for Virtual Tickets and Raffle Tickets for prizes.

The inflatable Whale Mobile will be at the library on July 7th from 2-4PM.

The magician will be at the library on July 12th.

VI. REPORTS

A. Finance

There was a Finance Committee meeting in which leftover funds were discussed. Some will be used for electric and capital improvements. However, the funds would only cover Sunday openings for several months. It would cost approximately \$30,000 to fund opening on Sundays from January through December (and closing on Sundays in the Summer). There is no guarantee of funding for next year at this time, so we may not be able to cover the cost of Sundays in 2023.

It was agreed that the library should open on Sundays from September through December this year.

B. Buildings and Grounds

The Buildings and Grounds Committee met with Melissa and Project Manager Janet Simon to discuss the Lake Hiawatha Construction Bond project and the options going forward. The project will require approximately \$1.5 - \$2 million more than the funds received through the grant and matching funds from the town.

C. Personnel

Melissa asked the committee to give a mid- year 2% increase to the staff.

D. Policy

Rosemarie mentioned that there were revisions to several policies that needed to be approved.

- * Employee Classification
- * Holiday Leave
- * Overtime and Compensatory Time
- * Personal Leave
- * Resignation and Retirement

VII. UNFINISHED BUSINESS

VIII. OLD BUSINESS

IX. NEW BUSINESS

Approve the revisions to the policies

Approval to apply for the 2022 LTSA Grant

Vote for Sunday opening

Borrowing limit discussion

A. Approval of Director's Bulletin

MOTION: To approve the Directors Bulletin Number 268 dated 6/27/22 made by Hait Leuva and seconded by Herb Levine

AYES: Rosemarie Merola, Fred Preston, Herb Levine, Hait Leuva, Sushmita Sharma, Ellen Waldman

ADJOURNMENT

The next meeting will July 25, 2022 at 7PM .

MOTION: To adjourn the meeting at 8:00 PM made by Fred Preston and seconded by Rosemarie Merola. ***Motion carried***