

3/28/22

MINUTES OF THE REGULAR MEETING

OF THE PARSIPPANY-TROY HILLS LIBRARY BOARD OF TRUSTEES

I. CALL TO ORDER

President Ellen Waldman called the meeting to order at 7:00pm. The purpose of this meeting is for the Library Board of Trustees to take formal action on library business. Notice of this meeting has appeared in the January 20, 2020 issue of the *Daily Record*. Notice has been posted on Parsippany Library Website, parsippanylibrary.org

II. ROLL CALL

Present: Rosemarie Merola, Fred Preston, Herb Levine, Dennis Mulroony, Frank Neglia, Ellen Waldman, Melissa Kuzma

Excused: Joseph Weisberg

Unexcused: Sushmita Sharma, Hait Leuva

III. APPROVAL OF AGENDA

MOTION: To approve the agenda made by Rosemarie Merola and seconded by Fred Preston **All ayes. Motion carried.**

IV. APPROVAL OF THE MINUTES

MOTION: To approve 2/28/22 Minutes of the Library Board of Trustees Meeting made by Fred Preston and seconded by Rosemarie Merola

All Ayes

Roll Call: Rosemarie Merola, Fred Preston, Herb Levine, Dennis Mulroony, Ellen Waldman

Excused: Joseph Weisberg

Unexcused: Sushmita Sharma, Hait Leuva

V. PUBLIC HEARING

The meeting was opened to the public at 7:05 PM.

A. Friends of the Library

Rosemarie Merola reported for the Friends.

1. Friends gave \$9,000 to the Library. Most of these funds will go towards Summer Reading, and some will be used for the new Seed Library and the Tiny Art Show program.

2. Rosemarie thanked the Board Members who became members of the Friends. There are now a total of 85 Friends.

3. The Book Sale will be going on until the end of the month.

4. The Dress sale went well. There will be a small table of jewelry on sale until Mother's Day.

*Nicholas Jackson, Head of Information Services, made a presentation. He went over various aspects that he oversees.

*Collection Development

*Public Service aspect of the Library

Notary, Volunteer Opportunities etc.

*There will be a Seed Library

Herb suggested a garden be planted at the Main Library that could possibly be taken care of by volunteers.

*Interdepartmental Programs.

VI. REPORTS

A. Finance

Melissa gave an update on the Direct Install Program. LED lights and new HVACs were installed at the Main Library. There was a discussion about whether the Town or the Library would have to pay for this.

B. Buildings and Grounds

*The boiler at the Main Library will need to be replaced soon. More lights on the handicapped ramp at the Main Library will be added next month. The handicap ramp at the Lake Hiawatha Library has been repaired.

*The Lake Hiawatha Library project was discussed. The plan is to move forward on this but need to make sure the Town supports this project. More money will have to be raised.

C. Personnel

*The four new employees Melissa hired started this month.

D. Policy

*Rosemarie spoke about the two new policies that will need to be approved. They are Dress Code and Resignation and Retirement.

VII. UNFINISHED BUSINESS

*Fred asked if Better World Books was the best deal the Library could get to dispose of the older books at the closed Book Nook. Nicholas said they were by far the best option.

VIII. OLD BUSINESS

IX. NEW BUSINESS

A. Approval of Director's Bulletin

MOTION: To approve the Directors Bulletin Number 265 dated 3/28/22 made by Fred Preston and seconded by Rosemarie Merola.

AYES: Rosemarie Merola, Fred Preston, Herb Levine, Dennis Mulroony, Ellen Waldman

*Melissa presented the "Fine-Free Discussion" presentation. The Board discussed a date when the Library would go fine free. It was decided to promote May 2nd as the date to begin.

MOTION: To eliminate fines on all materials except for physical Museum Passes and Library of Things items as of May 2, 2022 made by Dennis Mulroony and seconded by Herb Levine.

ROLL CALL: Rosemarie Merola, Fred Preston, Herb Levine, Dennis Mulroony, Ellen Waldman **All Ayes**

ADJOURNMENT

The next meeting will be April 25, 2022 at 7:00PM

MOTION: To adjourn the meeting at 8:05PM made by Dennis Mulroony and seconded by Fred Preston. **Motion carried**