

2/28/22

**MINUTES OF THE REGULAR MEETING
OF THE PARSIPPANY-TROY HILLS LIBRARY BOARD OF TRUSTEES**

I. CALL TO ORDER

President Ellen Waldman called the meeting to order at 7:00pm. The purpose of this meeting is for the Library Board of Trustees to take formal action on library business. Notice of this meeting has appeared in the January 20, 2020 issue of the *Daily Record*. Notice has been posted on Parsippany Library Website, parsippanylibrary.org

II. ROLL CALL

Present: Rosemarie Merola, Fred Preston, Herb Levine, Dennis Mulroony, Frank Neglia, Ellen Waldman, Melissa Kuzma
Excused: Joseph Weisberg, Sushmita Sharma, Hait Leuva

III. APPROVAL OF AGENDA

MOTION: To approve the agenda made by Herb Levine and seconded by Rosemarie Merola **All ayes. Motion carried.**

IV. APPROVAL OF THE MINUTES

MOTION: To approve 1/24/22 Minutes of the Library Board of Trustees Meeting made by Herb Levine and seconded by Rosemarie Merola.

Roll Call: Rosemarie Merola, Fred Preston, Herb Levine, Dennis Mulroony, Ellen Waldman

Excused: Hait Leuva, Sushmita Sharma, Joseph Weisberg

V. PUBLIC HEARING

The meeting was opened to the public at 7:05 PM.

A. Friends of the Library

Rosemarie Merola reported for the Friends.

1. Friends Membership is still going on and the Board members were encouraged to join.
2. The dress and accessory sale raised \$700.
3. The Book Sale will be March 1st through March 31st.

VI. REPORTS

A. Finance

The finance committee met with the Mayor and Fred Carr.

*They discussed the need for funds to help with the Direct Install Program. This will cost the library \$34,795 up front and \$42,112 for the first repayment. There will be additional costs for 2 more years. This agreement was made by Fred Carr without consulting the library. Melissa felt that the library may have to agree to pay to show good faith. The Board discussed how they were misled about this entire project. Melissa said she will talk with the Mayor again.

*The library asked the Town for \$20,000 to open on Sundays again.

*Nothing got resolved at the meeting.

B. Buildings and Grounds

* The library has not received a bill from JCPL since June. The bill will be approximately \$24,000 and should have been paid out of 2021 funds.

*Fred and Melissa met with the Mayor to discuss the Lake Hiawatha construction project. Also, the handicap ramp at Lake Hiawatha will need work done to repair it as soon as possible. Melissa is getting quotes.

C. Personnel

*Melissa announced that every open position has been filled. The Library has hired a Part Time Children's Librarian in the Main Library. Also, Lake Hiawatha has hired two Part Time Library Assistants and a Head of Youth Services. The new employees will start in the next few weeks.

*The entire staff will attend the "I Love This Place" Customer Service training on April 29th. Both the Main and Lake Hiawatha libraries will be closed from 9am-1pm that day.

D. Policy

* The Borrowing Policy was approved. The Board discussed eliminating fines and agreed to resume the discussion at a future meeting.

VII. UNFINISHED BUSINESS

Fred asked if it is correct that M.A.I.N. installs our PC's and also asked what an MD (Multiple Disabilities) class was.

VIII. OLD BUSINESS

IX. NEW BUSINESS

Melissa would like the Main Library to return to closing at 9PM starting April 4.

2022 Committee assignments were discussed. There is a need for a Board Member to join the Personnel and Policy Committees. Denis Mulroony volunteered for both Committees.

Rosemarie also mentioned that there are no lights on the handicap ramp at the Main Library.

A. Approval of Director's Bulletin

MOTION: To approve the Directors Bulletin Number 263 dated 2/28/22 made by Herb Levine and seconded by Rosemarie Merola.

AYES: Rosemarie Merola, Fred Preston, Herb Levine, Dennis Mulroony, Ellen Waldman

ADJOURNMENT

The next meeting will be on 3/28/2022

MOTION: To adjourn the meeting at 7:35PM made by Herb Levine and seconded by Fred Preston . **Motion carried**