

2/22/21

**MINUTES OF THE REGULAR MEETING
OF THE PARSIPPANY-TROY HILLS LIBRARY BOARD OF TRUSTEES**

I. CALL TO ORDER

President Ellen Waldman called the meeting to order at 7:00pm. The purpose of this meeting is for the Library Board of Trustees to take formal action on library business. Notice of this meeting has appeared in the January 20, 2020 issue of the *Daily Record*. Notice has been posted on Parsippany Library Website, parsippanylibrary.org

II. ROLL CALL

Present: Rosemarie Merola, Fred Preston, Herb Levine, Hait Leuva, Ilana Scherer, Mary Kane, Sushmita Sharma, Joseph Weisberg, Ellen Waldman, Emily Peterson, Cindy Czesak

Motion to go into closed session at 6:32PM, in order to meet and interview Melissa Kuzma, was made by Herb Levine and Ellen Waldman.

III. CLOSED SESSION

WHEREAS, these matters would be more appropriately discussed without the attendance of the public, and

WHEREAS, the Library Board of Trustees believes that the substance of the discussion conducted at this closed session may be made known to the public at the conclusion of this closed session,

NOW, THERERFORE, BE IT RESOLVED, that pursuant to the provisions of Section 7 of the Open Public Meetings Act of 1975, the public shall be excluded from attendance and participation in the discussions by the Library Board of Trustees of the above matters, and it is further RESOLVED that the Library Board of Trustees undertake to make available to the public the substance of the discussion conducted in this session at the conclusion of the closed session.

MOTION: To come out of closed session at 7:10 PM by Joe Weisberg and seconded by Herb Levine

IV. APPROVAL OF AGENDA

MOTION: To approve the agenda made by Joe Weisberg and seconded by Fred Preston. **All ayes. Motion carried.**

V. APPROVAL OF THE MINUTES

MOTION: To approve 1/25/21 Minutes of the Library Board of Trustees Meeting made by Fred Preston and seconded by Herb Levine.

VI. PUBLIC HEARING

The meeting was opened to the public at 7:10 PM.

A. Friends of the Library

Rosemarie Merola reported for the Friends.

1. Katie Ries is working on sending membership applications to the Board members.
2. The Little Nook is now open.
3. Friends is hoping the new Library Director will come up with ideas to help out with fundraising.

VII. REPORTS

A. Finance

Cindy is still trying to finalize 2020.

B. Buildings and Grounds

The elevator contract will need to be signed. It will be voted on.

C. Personnel

The Library Director search has been ongoing.

Pandemic Services are still in the libraries.

The Lake Hiawatha branch will reopen on March 1st for appointments only. As of 3/15/21 all staff will be working on site.

The Library hours will be expanding soon.

D. Policy

No report

E. Technology and Strategic Planning

No Report

VIII. UNFINISHED BUSINESS

None

IX. OLD BUSINESS

None

X. NEW BUSINESS

A. Approval of Director's Bulletin

There was a need to amend the Director's Bulletin

MOTION: To approve the new Library Director with a start date of April 5th, 2021 at a salary of \$130,000 was made by Ellen Waldman and seconded by Fred Preston.

Be it resolved that the Board approve the appointment of Melissa Kuzma starting April 5th, 2021 at a salary of \$130,000.

MOTION: To approve the amended Directors Bulletin Number 252 dated 2/22/21 made by Fred Preston and seconded by Joe Weisberg.

ROLL CALL: Rosemarie Merola, Fred Preston, Herb Levine, Hait Leuva, Ilana Scherer, Mary Kane, Sushmita Sharma, Joseph Weisberg, Ellen Waldman

It was suggested that the Board invite Melissa Kuzma to attend the 3/22/21 Board Meeting.

ADJOURNMENT

The next meeting will be via Zoom on 3/22/21

MOTION: To adjourn the meeting at 7:25 PM made by Ellen Waldman and seconded by Fred Preston. **Motion carried.**